



A Fund of the Community Foundation
for Southeast Michigan

About the Fund

The Chelsea Community Foundation, an affiliate fund of the Community Foundation for Southeast Michigan, is a permanent community endowment that was established in 1995 to enhance the quality of life in Chelsea, as defined by the geographic boundaries of the Chelsea School District. The Chelsea Community Foundation is directed by a group of civic leaders who live or work in Chelsea and care deeply about the community. The fund continues to grow as a result of the generous contributions of many individuals and businesses.

Grantmaking from the Fund

The Chelsea Community Foundation awards grants of varying sizes that strengthen Chelsea and benefit its residents. Grant awards typically range from \$2,000 to \$25,000.

The grantmaking priorities for the Chelsea Community Foundation are aligned with the Community Foundation for Southeast Michigan's *Pre-Application Questionnaire* and *Grantmaking Guidelines* in terms of general content and supporting material for a grant application. Wherever there is a contradiction, this document takes precedence. Both the *Pre-Application Questionnaire* and the *Guidelines for Grantmaking* can be found at www.cfsem.org.

Who May Apply

The Foundation will make grants to 501(c)(3) organizations, government entities, school districts and universities that provide programs that serve the area defined by the Chelsea School District. Organizations must have an independent certified financial audit. We do not make grants to individuals, sectarian religious programs or to cover deficits or other previously incurred obligations.

How to Apply

Potential applicants are encouraged to contact the Community Foundation to discuss a proposed project before submitting a proposal. Please call 1-888-WE-ENDOW (888-933-6369) or (734) 475-9891 and ask to speak with a program officer for the Chelsea Community Foundation. Staff members are available to discuss your ideas and answer any questions you have about the grantmaking process. Whether or not you decide to proceed with an application, we welcome the opportunity to learn more from you about the issues and opportunities in Chelsea as you see them.

You can apply to the Chelsea Community Foundation at any time. However, if you submit your proposal prior to February 15, May 15, August 15 and November 15, you will typically receive a response within 3-4 months. Upon submission, Foundation staff will let you know if notification of a decision is likely to take longer.

Please address proposals and requests for additional information to:

Chelsea Community Foundation
P.O. Box 45
Chelsea, Michigan 48118
(734) 475-9891
www.cfsem.org