

Pre-Application Questionnaire

This pre-application questionnaire should be completed before a full proposal is submitted to the Community Foundation. The purpose of this questionnaire is to save your organization time and effort if there are any obvious reasons for decline of a proposal.

Questions	Yes	No
1) Is your organization one of the following: a federal 501(c)(3) tax-exempt organization, a government entity or a school district or a university?	<input type="checkbox"/>	<input type="checkbox"/>
2) Have all final reports due to the Foundation on previous grants been submitted? (If you are unsure, feel free to contact the Foundation at (313) 961-6675 to verify.)	<input type="checkbox"/>	<input type="checkbox"/>
3) Are your organization's headquarters located in one of the seven counties served by the Foundation? Or, if you are a national organization, is there a local partner organization involved with your project?	<input type="checkbox"/>	<input type="checkbox"/>
4) Will the project serve residents who live within the seven counties served by the Foundation (Wayne, Oakland, Macomb, Monroe, Washtenaw, St. Clair and Livingston)?	<input type="checkbox"/>	<input type="checkbox"/>
5) Has the Board and/or the CEO of the organization approved the submission of this request?	<input type="checkbox"/>	<input type="checkbox"/>
6) Does the organization have a current certified financial audit?	<input type="checkbox"/>	<input type="checkbox"/>
<i>Can you verify that:</i>		
7) This request is not for a sectarian religious program?	<input type="checkbox"/>	<input type="checkbox"/>
8) This request for funds will not be used to grant to an individual person?	<input type="checkbox"/>	<input type="checkbox"/>
9) This request will not be used to cover deficits or other previously incurred obligations?	<input type="checkbox"/>	<input type="checkbox"/>

If you answered yes to all of these questions, you are eligible for consideration for a grant from the Community Foundation. The next steps are to:

- Read the Foundation's grantmaking guidelines
- Speak to a program officer
- Submit a written proposal.

If you have any questions, feel free to call and speak to a program officer at (313) 961-6675.